



Course/Language Assistants for the Summer Language Institute

Summer Session at the University of Chicago will host over 1,000 graduate, undergraduate and academically talented high school students on campus in Summer 2019. Summer Session is now accepting applications for Course/Language Assistants for the Summer Language Institute (SLI).

Course/Language Assistants assist with teaching one or more sections of an established language course, in collaboration with the home department and Summer Session, which are offered based on departmental and student needs. Language courses may have multiple instructors and/or assistant instructors, so candidates must be prepared to coordinate with their co-instructors and/or assistant instructors.

Introductory and intermediate language courses are taught in an intensive, condensed format; these 300-unit courses meet 4 or 5 days each week for 6, 7, or 8 weeks. Available positions are for Introductory Arabic level 1 (6/24 – 8/16); Arabic level 2 (6/24 – 8/16); Introductory French (6/24 – 8/16); Introductory German (6/24 – 8/9); Introductory Ancient Greek (6/24 - 8/16; Intermediate Ancient Greek (6/24 – 8/2); Introductory Latin (6/24 – 8/16); Intermediate Latin (6/24 – 8/2); Elementary Spanish (6/24-8/16). The SLI also offers 100-unit reading for academic research courses that meet 2 days a week. Available positions in these courses are for Reading French for Research (6/24 – 8/2); Reading German for Research (6/24 – 8/2); and Reading Hebrew for Research (6/24 – 8/2).

Please see summerlanguages.uchicago.edu for the full descriptions of the program and courses.

Responsibilities

- Leading up to 2 hours of language class activities daily, Monday through Friday, beginning June 24 and continuing through the conclusion of the classes on August 16, 2019 or through the end of an appointment for a portion of the summer quarter.
- Daily coordination with Lecturer for delivery of additional instruction and assignments
- Attending planning meetings as needed prior to start of program
- Participation in delivery and grading of placement tests, as necessary
- Collaboration with lecturers, co-lecturers, language assistants, and Summer Session staff to prepare a complete course syllabus including a statement of course goals and objectives, an outline of all assignments and student expectations, a schedule of assignment deadlines and exams, a list required materials, and program policies, to be filed with the Summer Session Office prior to the start of classes
- Preparation of daily lessons and activities to develop all skills in the target language in accord with course goals, syllabus, and lead instructor
- Coordination with other lecturers, co-lecturers, language assistants, and Summer Session staff on development and grading of assignments and exams
- Participating in co-curricular activities organized by the summer Language Coordinator
- Reporting regularly to Summer Session staff and/or summer Language Coordinator on student learning progress



Competencies:

- Documented excellence in second-language pedagogy and oral communication
- Willingness to learn and adhere to Summer Language Institute and UChicago policies
- Native or near-native ability in the target language
- Knowledge of ACTFL Proficiency Guidelines and previous experience with proficiency-oriented language instruction preferred

Education, Experience, and Certifications:

Education

- Bachelor's degree required.
- Graduate coursework in language teaching, language area, or related field required.
- Current UChicago PhD student or recent alumna/e (as of July 1, 2019) preferred.
- UChicago graduate student candidates: Please consult your department or committee chair or director of undergraduate studies about the suitability of your teaching as it relates to your academic plan.

Experience

- Prior language-instruction experience in the target language at the university or four-year college level strongly preferred
- Previous experience in an intensive summer program preferred
- Knowledge of ACTFL Proficiency Guidelines and previous experience with proficiency-oriented language instruction preferred

Technical Knowledge or Skills:

- Knowledge of ACTFL Proficiency Guidelines preferred

Required Documents:

- Letter of application
- Curriculum Vitae
- Letter of reference from language teaching supervisor and/or department chair

Please submit your application via email by **April 8, 2019** to Sarah Lopez, Assistant Director of Summer Session Academic Programs, at slopez@uchicago.edu.