

HARVARD UNIVERSITY
DEPARTMENT OF NEAR EASTERN LANGUAGES AND CIVILIZATIONS
6 DIVINITY AVENUE ♦ CAMBRIDGE, MASSACHUSETTS 02138
PHONE: (617) 495-5757 ♦ FAX: (617) 496-8904

STUDENT CONFERENCE GRANT REQUEST FORM

Name of student:

Adviser's signature:

Date of event:

Presenting -OR- attending only?

Event/workshop title and location:

E-mail address:

Harvard ID (if applicable):

FOR NEW VENDORS ONLY

If you have not been set up as a vendor to receive payment from our system OR you are an existing vendor and have changed your mailing address since the last payment, please contact Soma Roy at roy@fas.harvard.edu.

Are you a U.S. citizen/Permanent Resident?

- Yes (New vendors need to complete the W-9 form; Permanent Residents include photocopy of Green Card)
- No (New vendors who are non-resident foreign nationals need to complete the Foreign Individual Vendor Request form and subsequently the GLACIER online tax application.)

Permanent Tax Reporting Address:

*please include ZIP+4
for U.S. addresses*

Mailing Address (if different):

**Please send this form and documentation (e.g. registration confirmation if attendance-only; if presenting, page of final conference schedule after presentation) to Soma Roy - roy@fas.harvard.edu*

-or-

*bring hard copy to
NELC Dept – Harvard University
6 Divinity Avenue, Room 106
Cambridge, MA 02138*