

**HARVARD UNIVERSITY
Committee on General Scholarships
Graduate School of Arts and Sciences**

**Sinclair Kennedy Traveling Fellowships
Frank Knox Memorial Traveling Fellowships
Frederick Sheldon Traveling Fellowships
Lurcy Traveling Fellowships
Lee Whittinghill Samuelson Traveling Fellowships**

Academic Year 2018-2019

PLEASE NOTE: Applications for this fellowship are submitted electronically through CARAT!

The Committee on General Scholarships and the Graduate School of Arts and Sciences invite Harvard graduate and professional schools to nominate candidates for the Kennedy, Knox and Sheldon Traveling Fellowships, the Lurcy Traveling Fellowships, and the Lee Whittinghill Samuelson Traveling Fellowships for academic year 2018-2019.

The competition is open to current Harvard graduate students or students who will graduate from one of Harvard's professional schools in May 2018 (the Lurcy and Samuelson are open to current GSAS students only). Fellowship recipients are required to live at their research or study destinations for the length of the academic year. These fellowships are not intended to support multiple trips to research destinations for students who are based in Cambridge or elsewhere in the United States during the year.

These fellowships support a full academic year (September-June) of research or study abroad. They are not available to support project periods of less than an academic year. Fellowships are \$25,000 for the 2017-2018 academic year. The amount is likely to be similar for the 2018-2019 academic year.

In addition, the terms of the fellowships stipulate the following:

SINCLAIR KENNEDY FELLOWSHIPS

Kennedy Fellowships support research at destinations outside of the United States. Students enrolling at foreign universities are not eligible for these funds.

FRANK KNOX MEMORIAL FELLOWSHIPS

Knox Fellowships support research and/or study in Australia, Canada, New Zealand, South Africa, or the United Kingdom. Applicants must be citizens of the United States.

FREDERICK SHELDON FELLOWSHIPS

Sheldon Fellowships support research, study and/or travel abroad or within the United States (although not at Harvard University). While the Sheldon Fellowship permits travel in the United States, the primary intention of this fellowship is to help students spend an academic year abroad. Preference is given to students who have or will have a Harvard degree at the time of the fellowship.

GSAS LURCY TRAVELING FELLOWSHIPS

These are awarded to GSAS students to conduct research on a topic that is uniquely French and available only in France. **Please note: the Lurcy Trust will give strong preference to projects with “contemporary relevance.” They elaborate by saying that the project should relate to “a world which is ever changing at an increasingly dynamic pace.”** The stipend is \$25,000.

GSAS LEE WHITTINGHILL SAMUELSON TRAVELING FELLOWSHIPS

This fellowship is awarded at the discretion of the Dean of the Graduate School of Arts and Sciences to support students in programs of research or study abroad that span the full academic year. The fellowship was established by the gift of Lee Samuelson, MBA 1966, PhD 1972. As a graduate student, Dr. Samuelson benefited from the Frederick Sheldon Traveling Fellowship, which enabled him to study abroad. He hopes this gift will help ease financial burdens and open doors to international opportunities for future generations of graduate students, just as the Sheldon Fellowship did for him.

ELIGIBILITY AND RESTRICTIONS

Kennedy, Knox, and Sheldon Traveling Fellowships

Students currently registered in any of the graduate or professional schools at Harvard are eligible to apply if they have completed at least one full year of graduate study at the time of their application.

Recipients must obtain the approval of the Committee on General Scholarships if they wish to accept other grants or fellowships during the same period. Fellows may not hold other grants or fellowships for the same period without this approval. The Committee on General Scholarships reserves the right to decrease the amount of an award if fellows have received other funding for the same time period.

Lurcy and Samuelson Traveling Fellowships

Students currently registered at GSAS are eligible to apply if they have completed at least one full year of graduate study at the time of their application.

Recipients must obtain the approval of the GSAS Fellowships Office if they wish to accept other grants or fellowships during the same period. Fellows may not hold other grants or fellowships for the same period without this approval. GSAS reserves the right to decrease the amount of an award if fellows have received other funding for the same time period.

Additional Restrictions

Students in their first year of graduate study at Harvard are not eligible to apply.

Fellowship funds are not renewable or deferrable and are not intended to support the dependents of a fellow; additional funding to support dependents is not available.

QUALIFICATIONS

Candidates for the Kennedy, Knox, Sheldon, Lurcy, and Samuelson Traveling Fellowships are evaluated by the following criteria:

- Feasibility and quality of the proposed research;
- Outstanding academic record;
- Standing in the academic department and graduate or professional school;

APPLICATION FOR ALL OF THE ABOVE FELLOWSHIPS

Candidates apply for all the above fellowships with a single CARAT application, including all accompanying application materials. GSAS students must apply through fellowship opportunity – **“CGS Kennedy, Knox and Sheldon Travel Fellowships Application for PhD Candidates Only”** – listed in CARAT.

APPLICATION REQUIREMENTS

Candidates may not apply directly to the Committee on General Scholarships nor the Graduate School of Arts and Sciences. The following materials must be submitted in CARAT by the departmental deadline.

- Cover sheet (created by CARAT using profile information)
- Application Supplement (instructions and document found in CARAT)
- Curriculum Vitae
- Statement of Purpose
 - *Please describe your project, outlining the scope and purpose of your research, describing your plan of study for the year, and placing your project in the context of your degree and your career plans. The Statement of Purpose should not exceed four double-spaced typed pages. Please include your name on each page and your original signature at the end of the statement.*
- Project Budget and Timeline
 - *Please include a simple project budget outlining major expenses (travel, housing, food, local transportation, research costs, etc.) and possible sources of income.*
 - *Please include a simple project timeline including your estimated date of departure, estimated length of stay at your destination, any anticipated visits to the U.S. or elsewhere, and estimated date of return to the United States. If your project will require more than one travel destination, please expand the timeline to include all segments of your travel.*
- Two letters of recommendation, at least one of which should be from a member of the Harvard faculty; letters are uploaded electronically into CARAT
- Official transcripts from all graduate programs
 - **Please note** that for the Traveling Fellowships, GSAS students may submit an unofficial transcript generated from my.harvard to represent their current graduate studies.

Note the Following Criteria Used to Evaluate Candidates

Quality of Proposal:

1. clarity of the statement in terms of the major question(s) to be examined and the description and justification of the research methods and sources to be used, with attention paid to making it accessible for people outside the field, as well as feasibility:
2. relationship of the proposed project to the literature on the topic and its importance to the concerns of the discipline:
3. justification and readiness for overseas research: the need to conduct the research overseas and preparedness to do so, including knowledge of the available data required for implementing the project, contacts, made, experience in living and working in a foreign culture, language skills and preliminary research already undertaken:
4. reference letters reveal that the writers are well informed about the student's work on the topic, indicating a high level of communication between student and recommenders. The level of approval of the project reveals the strongest support.
5. overall strength of the applicant's graduate academic record, including honors and publications, plus extent to which the record demonstrates a strength relevant to the proposed project:

Reminder: Advising on your fellowship proposal and all aspects of the application process is available through GSAS Fellowships Director, Cynthia Verba; make an appointment by calling (617) 495-1814. The online publication *Scholarly Pursuits*, has written advice and samples of winning proposals, available at the Fellowships Office website.

DEADLINE FOR CANDIDATES

Submit all required materials, as noted, to the department on the date designated by the department. Students must adhere to the internal departmental deadline to be considered for the Traveling Fellowships.

PROCEDURES FOR DEPARTMENTS IN MAKING NOMINATIONS IN RANKED ORDER:

Announce Department Deadline to Students

Prepare department submission, which now includes a new evaluation form plus the existing ranking sheet, but with rankings now determined by the numerical totals indicated on the each evaluation form for Overall Quality. The steps for completing the evaluation forms may vary according to the size of the department and the size of the eligible candidate pool. In some cases, a committee is formed; in others, the determination is made through informal consultation. Once the department has done its evaluation forms and completed its ranked nomination form, department administrators must upload these forms as an attachment to each student's application in CARAT.

Department nominations and accompanying materials should be submitted in CARAT by the deadline of **December 11, 2017 (M).** Questions about the submission process may be addressed to Cynthia Verba, Director of Fellowships, (617) 495-1814.

Please list your nominees in ranked order. Do not forward a separate ranked list for each of the five fellowships. Nominees for the five fellowships are considered by the Selection Committee as a single group. Schools should evaluate and rank candidates for the traveling fellowships in general, rather than as candidates for specific traveling fellowships. Once the department has done its ranking and completed its nomination form, department administrators **must upload this nomination form as an attachment to each student's application in CARAT.**