

## HARVARD SUMMER SCHOOL TUITION FELLOWSHIPS SUMMER 2018

### PURPOSE AND ELIGIBILITY

The **GSAS Summer School Tuition Fellowships** are intended to enable doctoral students in the humanities or social sciences to engage in language study at the Harvard Summer School in Cambridge, either to prepare for their department foreign language exam, or to prepare for language needs related to the dissertation. This opportunity ordinarily is for use in the summer following the G1 or G2 or G3 year, but under special circumstances students in later years may apply. **Please note**, that this fellowship does not apply to Harvard Summer School programs that are conducted abroad nor at any other Harvard school or other institution; it is exclusively for Harvard Summer School in Cambridge, MA.

### STIPEND AND TENURE

Winners of the **GSAS Summer School Tuition Fellowship** will receive a single tuition waiver for one language course at the Harvard Summer School. Ordinarily it is restricted to a 4-unit course (exceptions made for those who can make a legitimate case in their proposal for an 8-unit course). All applicants are responsible for their application fee. It is strongly advised that you register promptly on receipt of this award, as courses get filled up quickly in some languages.

### TERMS AND CONDITIONS

1. In apply for summer fellowships, students may apply either for a Graduate Society Summer Predissertation Fellowship or a Summer School Tuition Fellowship; they may not apply for both. In addition, applicants for either Summer fellowship may not apply for a Graduate Society Fellowship (ex. Merit/Term-Time Fellowship) in any other category during the same application year.
2. Students who have received either a Harvard Summer School Tuition Fellowship or a Graduate Society Summer Predissertation Fellowship in the past are no longer eligible to apply for either of these awards. However, they are not disqualified if they have received the GSAS Summer Research Awards since these are made available outside of the process of GSAS fellowship competitions, and hence on a completely different basis.

### APPLICATION INSTRUCTIONS FOR THE STUDENT

Students must submit applications through CARAT for department consideration to be eligible for this fellowship. Each department will set its own internal deadline.

Submit the following materials in CARAT by the departmental deadline:

1. the application form (automatically generated by CARAT);
2. one-page proposal, double-spaced describing need for the language study; \*\*
3. graduate transcript; Note that when applying for internal Harvard fellowships, students do not need to submit an official transcript from the Registrar's Office. They may submit a copy of

their grade report available online from <http://my.harvard.edu>. From *Student Home*, navigate to the *Grades* tab. Click *View Unofficial Transcripts*.

4. one letter of recommendation; instruct letter writer to submit letter electronically in CARAT by the departmental deadline.

**\*\* Please Note:** In your proposal, please be sure to identify the specific course requested and indicate if the course is 8-units, include the reason for taking the course (ex. department requirement, prerequisite to General Exams, necessary for dissertation research, etc.), as well as the date (or expected date) of General Exams.

## **INSTRUCTIONS FOR THE DEPARTMENT**

### **First step: Announce department deadline for student application submission.**

Once the required materials have been submitted by the applicants in CARAT, the nomination procedure may vary according to the size of the department and the size of the eligible candidate pool. In some cases, a committee is formed; in others, the determination is made through informal consultation. In general, the determination is based on a combined evaluation of the applicant's proposal, the faculty letter of recommendation, and the overall performance of the student. A nomination form is to be completed by the department chair and includes a rank order of the candidates.

**Please note the restrictions described above:** that students may not apply for both a Summer School Tuition Fellowship and a Graduate Society Summer Predissertation Fellowship; in addition, students who have received either a Harvard Summer School Tuition Fellowship or a Graduate Society Summer Predissertation Fellowship in the past are no longer eligible to apply for either of these awards. Finally, any student applying for a Graduate Society Summer Fellowship or Summer School Tuition Fellowship may not apply in any other category of Graduate Society Fellowships during the same application year.

**Please list your nominees in rank order.** Once the department has done its ranking and completed its nomination form, department administrators **must upload this nomination form as an attachment to each student's application in CARAT.**

**Department nominations and any accompanying materials should be submitted in CARAT by the deadline of **Friday, February 9, 2018.**** Inquiries may be addressed to Cynthia Verba, Director of Fellowships, (617) 495-1814.